



**Board of Directors Meeting
Via Teleconference
Wednesday, August 23, 2017**

MINUTES

Attendees

Peter Gudaitis, NYVOAD Chair (NYDIS/NDIN)
Nathan Boor, NYVOAD Vice-Chair (Foodlink)
Deb Palumbos, NYVOAD Treasurer (RRVOAD)
Nick Croce, NYVOAD Staff (NYDIS)
Seth Golby, FEMA Region II
Jamie Marcella, New York State DHSES

• **Approve Minutes of 7/20/2017 BOD Meeting**

- Motion PG, seconded NB, approved unanimously.

• **Finance**

- Since at least 1998, NYVOAD has used the NVOAD tax-exempt Employer Identification Number (EIN). This was originally approved by National VOAD as communicated to former NYVOAD Treasurer Henry Coghill by Rino Aldrighetti, former NVOAD Executive Secretary.
- PG: A NVOAD was sent in 2008 that revoked use their EIN usage by state VOADs. It was ignored at the time. However, we cannot use the EIN for NYVOAD bank accounts.
- NC: Established NYVOAD PayPal account in 2010 at request of former Chair Leighton Jones. The account was used a few times to pay dues during NC AmeriCorps tenure. Fairly certain PayPal account used NVOAD EIN.
- DP: In the process of closing NYVOAD's bank account and will be complete after the next bank statement is processed; NYVOAD deposited close-out check as of 8/1/2017.
- NYDIS to act as fiscal agent.

• **Governance**

- The Board reviewed a slate of six candidates for appointment to the Board, to serve until elections at the 2018 Annual Meeting, to be held in April 2018. All candidates were approved for appointment to the Board, including Carol Wood to fill the vacant Secretary position. The new Board members are:
 - Gail Farnham (Presbyterian Disaster Assistance)
 - Rich Hajeris (American Red Cross)
 - Zack Hodgson (Salvation Army)
 - Wilhelmina Murray-Davis (Catholic Charities)
 - Jan Tyson (Presbytery of Western NY / WNYVOAD)
 - Carol Wood (Institute for Human Services/ STFLVOAD)

- **Communications**
 - PG/NC have completed merger of NYVOAD contact lists. All Gmail accounts have been closed except nyvoad@gmail.com, and archives created of closed Gmail accounts.
 - Currently operating Facebook (<http://www.facebook.com/nyvoad>) and Twitter accounts (<http://www.twitter.com/nyvoad>).
 - No progress has been made on accessing the old NYVOAD website (<https://sites.google.com/a/nyvoad.org/nyvoad/>)
- **Program Updates**
 - Activation Coordination
 - PG will email COADs/VOADs to discuss procedure for convening a call with NVOAD members and how to communicate with government partners.
 - New York Responds (DHSES intranet) training TBA; should be attended by those who can serve as EOC liaisons during incidents.
 - Membership Directory
 - NC has received many Directory updates and expects to have the 2017 draft ready for release during Preparedness Month.
 - 2017 Directory to include 211 (311 for NYC) contacts; NVOAD contact information
 - Monthly Sitrep
 - Overall positive feedback
 - VOAD Voices
 - Overall positive feedback
 - Next Voices will include spotlights on Reach Out America and St. Lawrence County COAD, NYVOAD's newest members.
 - Training
 - Latest VOAD Voices included upcoming training opportunities, and NYVOAD website has been updated to include training resources.
 - 2017 Conference
 - "Collaborative Coalition Conference" (April 2017) has tentative DHSES approval.
- **Next Steps**
 - NC will provide red-lined Bylaws modifications for review.
 - New Board members will be notified and asked to sign a Board responsibilities form.
- **Next Meeting Dates**
 - September 28, 2017, 1PM (teleconference)
 - November 30, 2017, 1PM (teleconference)