



Board of Directors Meeting
Wednesday, November 1, 2017 • 1:00PM – 2:00PM

MINUTES

Attendance: Rev. Joe Auslander (UMCOR), Nathan Boor (Foodlink), Nicholas Croce (NYVOAD), Gail Farnham (PDA), Rich Hajeris (ARC), Jamie Marcella, Jan Tyson (PDA)

Board Business

- **Dues: General**

- Boardmembers NB, JT, RH, GF said that NYVOAD should begin dues-collection.
- The Board discussed dues collection, with a focus on member value creation. It was mentioned that dues could supplement administrative as well as conference planning needs.
- GF: Told one year ago that no dues were collected by past Board. JM expressed that dues had not been collected “in years.”
- JT: Joann Hale [long-time NYVOAD Boardmember and Chair] explained that dues shouldn’t be billed when NYVOAD isn’t active.
- NC: Dues-collection went well back in 2010-2011 because placement of AmeriCorps and membership directory demonstrated value to members.
- Boardmembers discussed how to bill dues when there are multiple conferences or divisions (JT); NC: in the past, NYVOAD has split dues.
- NB asked if NYVOAD can grant exemptions for dues; NC stated that NYVOAD had granted exemptions before, e.g. to ARRL.

- **Dues: Local VOADs and COADs**

- The Board discussed whether local COADs and VOADs should pay dues. Some expressed that they should, as it would encourage local VOADs/COADs to collect dues themselves.

- **Other business**

- **Evacuee Services**

- Service Guide: NYVOAD sent out a survey asking membership about response capabilities for Puerto Rico and USVI evacuees, with about a dozen responses as of writing. NC will assemble a service guide. JM: Put together one-pager that addresses the most common unmet needs and NYVOAD member capabilities.
- RH: ARC is working at the Harlem MARC. ARC is working with Footlocker and Haines to provide clothes.
- There was discussion on how to update the NYVOAD functional needs matrix.
- NB: Can we develop a one-pager for each member agency? NB asked how 211 and the Governor’s Hotline are being used for evacuees.
- NB: Difficult to pinpoint where and what types of needs exist – need more information sharing.

Communications

- **Evacuee Sitreps**
 - NC has been putting out NYVOAD Evacuee sitreps on a weekly basis. According the FEMA IA registration statistics, there were 1,151 evacuees in NYS as of 10/30/17, 697 in NYC, 140 on Long Island, and 314 elsewhere in the state.

Program Updates

- **Active**
 - **Activation Matrix**
 - NC: Draft completed. After Chair's edits, will be sent to Board for discussion.
 - **Membership Directory**
 - NC reported that updates to the NYVOAD Directory have gone extremely well. As of November 2017, all members have been responsive, with two moved to "inactive" – International Relief Friendship Foundation (IRFF) and Noah's Wish. Multiple attempts to contact IRFF were made over multiple months, including via phone call, email, and website form. Noah's Wish's website indicates that they are no longer active.
- **2017 Conference**
 - Background: Conference that would include NYVOAD and sub-state VOADs is in late-stage planning for April 11th, 2018.
 - JM: Unclear if conference will be approved by DHSES. If approved, may only be funded for one day as opposed to 1.5 days.
 - GF: PDA conference is slated to end April 10th.
 - RH: Need for more concrete planning. Conference could focus on how VOAD and its members integrate into a larger response – developing a framework. Concerned that agencies do not understand how they fit. JT: agreed.
 - RH: Start planning now for NYVOAD to hold its own conference / annual meeting if DHSES does not approve its April 2018 conference.
 - GF: Invite all membership groups.
 - JT: Without sponsorship, some local VOADs may not be able to send representatives.
 - NB: Livestream conference?
 - NB: Must invite member agencies to vote on slate of boardmembers, bylaws changes, etc.
 - JA (Syracuse, NY UMC Conference Center), NB (Univ. of Rochester) to seek out potential backup locations if DHSES plan is not approved.
 - JM: Oriskany training center, might work, would share lunch space, 2 classroom type rooms and a conference room. DHSES chose not to go with this location in their plans for the April 2018 conference. Location may not be suitable, either.
 - NC: Could ask BonaResponds to host us at St. Bonaventure – Olean, NY.

Pick Next Meeting Date

- NC to send Doodle poll for December meeting – potentially first Wednesday on a continual basis.