



NYVOAD Membership Meeting Notes

10 March 2015
11:00 AM

1. Call to order:

- 2. Introductions:** Tim Schwob, Chair and American Red Cross
 Lauren Putney, Secretary and American Red Cross
 Deb Palumbos, Treasurer and Rochester Regional Healthcare Association
 Matt Burns, DHSES
 Jamie Marcella, DHSES
 Julie Blanciak, FEMA

3. Roll Call to be done by e-mailing “Present” in subject line to voadofnys@gmail.com

On the call (based on emails sent to voadofnys@gmail.com):

Tim Schwob	VOAD Chair
Lauren Putney	VOAD Secretary
Deb Palumbos	VOAD Treasurer
Matthew Burns	DHSES
Aristeas Tzovaras	Team Rubicon
Steve Irwin	Convoy of Hope
Carol Wood	ST/FL VOAD
Jessica Vasquez	Corporation for National & Community Service
Patsy Glista	Lutheran Disaster Response
Susan Frost	Christ Wider Church Ministry
Stephanie Nicklas	Salvation Army
Sam Carocci	Society of St. Vincent de Paul
Rev. Leslie Foltz-Morrison	New York City Presbytery

4. Treasurer’s Report (D. Palumbos)

Deb is currently working on opening an account with First Niagara Bank. Signatures must be collected from all officers, but once the account is open there will be about \$1,550.	<i>Action items</i>
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5. Minutes of Previous Meeting, May 2, 2014

Available on the NYVOAD website. Both executive committee and general membership meeting minutes will be there. The website address is: https://nyvoad.communityos.org/cms/home	<i>Action items</i>
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6. Reports of Committees

One of the goals of the Executive Board is to establish 3-4 committees based upon need and existing member capacities. The following suggestions were made: <ul style="list-style-type: none"> • Determine if committees had existed in the past, and 	<i>Action items</i> Patsy Glista will send a list of previous committees from during her time as NYVOAD Secretary
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<p>what they were.</p> <ul style="list-style-type: none"> • Look to scheduling a face-to-face meeting. The last meeting was scheduled to take place during the week of Sandy. • A membership committee was recommended to reach out to agencies, ensure agencies want to be engaged, and to get a better handle on membership. • Consider a committee devoted to policy and advocacy. There could potentially be task forces to address specific issues that are brought up by the larger committee (i.e. flood insurance, engagement at different levels of government, etc.). • Reach out to NYC and LI VOADs to become reacquainted with the activities of these groups and to get a big picture of what all three groups hope to achieve. • Also reach out to other local VOADs, COADs as well. Aristreas from Team Rubicon pointed out that community driven actions are the most beneficial during disaster events and that each community has its own resources and volunteer base. We should be working with all local groups to see how we can assist them in building capacity to effectively respond to disasters. • Look to strengthen relationship between VOADs throughout NYS and 211 providers to increase communication and capacity building. • No NYVOAD leadership will be attending the National VOAD conference in May. 	<p>L. Putney will obtain list of local VOADs, etc. from M. Burns</p>
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7. Reports of Officers

<p>The Executive Board has been meeting since September with Matt Burns, Jamie Marcella and Julie Blanciak. The focus has been on getting a handle on where NYVOAD was as a result of a quick transition as well as a limited number of immediate tasks including:</p> <ul style="list-style-type: none"> • Updating the directory; • Developing and enhancing collaborative relationships with all VOAD entities with NYS and beyond; • Providing training and collaboration opportunities for members; • Developing a committee structure which builds upon existing capacities and networks of our members. <p>(The goals above are listed on the NYVOAD website.)</p>	<p><i>Action items</i></p>
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8. Old and Unfinished Business

<ul style="list-style-type: none"> • Membership Directory (L. Putney): The current directory 	<p><i>Action items</i></p>
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<p>has been distributed to the membership. Updates should be sent to Lauren Putney before March 31. After March 31, a finalized directory, which will contain only contact information, will be distributed. Activation information from the previous directory has been removed and will be included in a separate document that should be completed sometime this spring. Local VOAD and COAD information will be added to the finalized directory.</p> <ul style="list-style-type: none"> • Dues: At this point, there are not accurate records of which organizations have paid dues. No membership will be at risk because of this for the 2015 fiscal year. The yearly dues, normally due in June, will now change to match a fiscal year of January 1 to December 31. The dues, as stated in the by-laws, are \$100 per organization per year. 	
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9. New Business

<ul style="list-style-type: none"> • Filling the vacant vice chair position: members are asked to solicit individuals who may be interested and forward those names, agencies (the Vice Chair must be involved with a NYVOAD agency) and roles to voadofnys@gmail.com. Nominations should be made by March 31, 2015. The by-laws call for the appointment to be made by the executive committee. Once a decision has been made, membership will be notified via email. • By-laws: The draft by-laws were distributed by e-mail. Any suggested changes should be received at voadofnys@gmail.com by Friday, March 20th. Revisions will follow shortly thereafter with revised document sent to members by March 27th. A vote will be set up on Survey Monkey and voting information sent out. • There was a suggestion to change the by-laws to reflect the NVOAD policy of removing the “state” or “s” part of the name from the by-laws to change to “NYVOAD.” 	<p><i>Action items</i></p>
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10. Announcements from Members

<p>Red Cross preparedness programs are available to all members. These programs include: Pillowcase Project, the governor’s preparedness course both instructor-led and online, and Home Fire Preparedness Campaign for smoke alarm installs. More information will accompany the notes of this meeting.</p> <p>The Corporation for National and Community Service would like a</p>	<p><i>Action items</i></p> <p>Jessica Vazquez of CNCS will send along information describing their programs. That information will be distributed to membership.</p>
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follow-up meeting to share information regarding the resources that CNCS can provide during disasters.	
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Adjournment: 11:50 AM