



NYVOAD Executive
Committee Meeting Agenda
800-320-4330; 309920#

21 September 2015
11:00 AM

1. Call to order at 11:00 AM

2. Attendance: Matt Burns, Jamie Marcella (DHSES, Deb Palumbos, Tim Schwob, Aristeas Tzovaras (NYVOAD)

3. Potential committees (D. Palumbos)

<p>A member of the Food Bank has agreed to be a member of the Operations Committee Blanket e-mail invitation for committee membership will be sent through the NYVOAD account; after a week, follow-ups will take place through personal e-mail and telephone contact</p>	<p><i>Action items</i> D. Palumbos will contact other Food Banks for additional Operations Committee members D. Palumbos will create a blanket e-mail and send to L. Putney for distribution to membership. D. Palumbos will follow up with personal e-mails and phone calls if necessary</p>
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4. Revising the Activation Plan (A. Tzovaras, M. Burns, J. Blanciak)

<p>Comments have been submitted to L. Putney to share with M. Burns and A. Tzovaras.</p>	<p><i>Action items</i> M. Burns will contact L. Putney to obtain the collected comments. M. Burns & A. Tzovaras will update the plan and forward to L. Putney for distribution</p>
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5. Member Directory Update (ALL)

<p>L. Putney has submitted her changes to L. Putney.</p>	<p><i>Action items</i> All should submit any changes to L. Putney ASAP</p>
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6. IT DRC

<p>They would still like to be part of NYVOAD</p>	<p><i>Action items</i> T. Schwob will contact M. Burns by telephone to discuss how to proceed.</p>
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7. Weather Ready Nation Ambassador

<p>D. Palumbos has signed up the NYVOAD and is the POC. The ambassadors promote weather ready activities; toolkits are available; engagement with NOAA personnel is encouraged</p>	<p><i>Action items</i> D. Palumbos will share information with L. Putney to distribute to members T. Schwob will put the Ambassadors link on the NYVOAD website</p>
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8. MEMBER ITEMS

<p>St. Lawrence County COAD now has officers; they should be added to the NYVOAD Member directory. The COAD had an excellent meeting on Sept. 10th with a tabletop prepared by M. Burns and J. Marcella. T. Schwob and D. Palumbos are taking the G-489 Management of Spontaneous Volunteers in Disaster training in Rochester on Oct.</p>	<p><i>Action items</i> T. Schwob will forward the contact information for SLC COAD to L. Putney for inclusion in the NYVOAD Member Directory [Note: Completed 9/29]</p>
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<p>30. There may also be attendees from the SLC COAD. NYC VOAD has been contacted and a combined meeting suggested. The Wreck-it drill is on Oct. 7th so NYVOAD members should expect contact</p>	<p>T. Schwob will contact NYC VOAD to suggest meeting in Albany for the afternoon of Friday, Dec 4th.</p>
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Next meeting date and time: **Oct. 19, 2015, 10:00 AM [NOTE NEW TIME]** A. Tzovaras will chair this meeting.

Adjournment