

20 July 2015 11:00 AM NYVOAD Executive Committee Meeting Agenda 800-320-4330;
309920#

1. Call to order

2. Attendance: Tim, Aristreas, Lauren, Matt, Julie

MB: Chautauqua County – major flash flood event last Tuesday; as a result primarily flooded basements (muck, mud, debris); need currently is for muck and debris removal from basements; County opened assistance center over the weekend, able to get better picture of needs; a little over 60 cases opened for debris removal/muck outs; County has taken lead on recovery (Human needs section) – looking to WNY VOAD to coordinate volunteer needs, Jan will work to match cases with WNY voluntary resources, may be reaching out to NYVOAD should there still be unmet needs; MB has advised Jan that she should reach out to NYVOAD with any unmet needs, we can utilize capacity matrix to reach out to groups; JM deploying to county, meeting with Jan on Wednesday, will be working with SBA to conduct an assessment ; TS will reach out to Jan letting her know we’re standing by and ready to support

3. Treasurer’s Report (D. Palumbos) – nothing new to report; amount of money remains the same

Action items

4. Member Directory Update (T. Schwob) – latest revision of capacity matrix; need to match order of capacity matrix to order of directory (LP will do), add local VOAD contact information

What to do with requests for membership: have them fill out application, share applications with group for yes/no, then add to directory

Action items

5. IT DRC (A. Tzovaras, M. Burns) - discussed last month; next steps? AT was in contact with Adam, he’s very interested in helping us out, he reached out to contact at Google and they are going to call Team Rubicon on 7/27 for introduction between IT DRC, Google and TR to work out details how they can assist

Action items

6. Status of Communication with LIVOAD (T. Schwob) – AT called into LIVOAD group, were appreciative NYVAOD was present, happy to know we’re active

and willing to support should they need; AT will be able to sit on calls moving forward, they have his contact info

Action items

7. Revising the Activation Plan (A. Tzouvaras, M. Burns, J. Blanciak – draft is created; step by step process – based on conversation between AT, MB, LP and Rich; In Chautauqua County: disaster happens, filter info we can gather, tie info into capabilities of members (utilize capacity matrix) to meet needs of individuals in the County, see what members can provide and within what timeline, send “response plan” to responders on the ground letting them know what we have available, they refine and then we send out “deployment orders” with details about responding, NYVOAD coordinates through calls and emails to make sure everyone is on the same page; information/situational awareness is critical as it sets up response and recovery operations; set up call for current flooding response? Poll members to see what their capabilities are, then host conference call, get everyone on the same page (common operational picture); should work through local partners rather than NYVOAD dispatching resources; in event such as Chautauqua County, should be coordinating with local partners ; Does NYCOVOAD have response plan? JB – they are currently working on one, working to identify who can be EOC liaison for NYC OEM; separate call to discuss activation plan before next monthly meeting

Action items

8. Potential committees (D. Palumbos) – DP has been in contact with NYCVOAD – they’re currently putting together guidance document re: committees, will be available August 3, which DP will be able to use as guidance for creating NYVOAD committees

Action items

9. Planning for NYVOAD Conference (ALL) – Survey Monkey to gather info, use to plan conference for face to face; table top exercise for simulated disaster, get everyone on the same page; funding? – is \$1500 enough? Keep it low-key, one day, run through activation plan to get everyone on the same page; space? MB can check on Oriskany, needs to know dates and expected # of participants, etc., can hold 50 – 75 people; MB will check out last week of Sept, we’ll then pick date and create agenda (introduce who we are, updates from members, lunch, look at activation plan)

Action items

10. WRECK IT Drill (D. Palumbos) – webinar this week re: drill; TS will participate and will forward info to everyone if they are able to participate; Oct 6 is the day we will be participating

Action items

11. Weather Ready Nation Ambassador (D. Palumbos) - any info? DP has info, will discuss next call

Action items

12. MEMBER ITEMS - ADK VOAD meeting: TS, MB, JM attended last week, MB and JM provided several scenarios for creating activation plan, which was much appreciated; hope to have NYVOAD rep at local VOAD meetings in order to get face time, provide info about us, etc.; LP and AT potentially attending Schoharie Co. meeting, date TBD; MB – volunteer and donation management trainings coming up this fall for Albany and Monroe Counties; Mass Care course G-108 in Syracuse; general membership call planned? – no, September meeting will take its place; once we have date and time for face to face meeting, quickly send out info to members so they can save the date; State Human Services committee – offered State VOAD a spot on their steering committee, provide updates to committee, receive info, NYVOAD has been very active with HS branch in the past, meet quarterly, MB will send info to put NYVOAD in touch with HS leadership; JB – FEMA hosts monthly EFS 6 call, TS on mailing list, great opportunity for NYVOAD to join/participate to provide/receive info, the next call is this Thursday, LIVOAD and NJVOAD will be present (always on Thursday at 9:30, second Thursday of the month) – JB will forward information

Action items