



NYVOAD Executive  
Committee Meeting Notes  
800-320-4330; 309920#

20 April 2016  
10:30 AM

1. Call to order at 10:30 AM

2. Attendance: Jamie Marcella (DHSES); Julie Blanciak (FEMA); Deb Palumbos, Tim Schwob, Aristreas Tzovaras (NYVOAD)

3. Treasurer's Report (D. Palumbos)

The issue of a bank statement arriving at the wrong address has been resolved. The amount in the account is \$1477.52	<i>Action items</i> N/A
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4. Status of committees (A. Tzovaras)

<p>T. Schwob: We need to identify POCs for each committee so they can be invited to participate in our monthly conference calls.</p> <p>Communications Committee: A. Tzovaras has been in contact. Point of contact for this committee is M. Hiruma who will be invited to subsequent monthly conference calls of the Executive Committee</p> <p>Operations Committee: No contact with them yet; D. Palumbos reported one member of that committee is on deployment and another needs to be replaced. A point of contact needs to be identified</p> <p>Membership Committee: No contact with them yet. A point of contact needs to be identified.</p>	<i>Action items</i> <b>A. Tzovaras</b> will proactively reach out to all committees to ensure they have the resources and support to move forward and a point of contact is identified <b>D. Palumbos</b> will seek a replacement for the Foodlink New York representative on the Operations Committee
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5. Member Directory Update (ALL)

American Massage Therapy Assn: Information was sent to L. Putney, but she's out of office until 4/25.	<i>Action items</i> <b>L. Putney</b> will follow up with American Massage Therapy Association application
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6. IT DRC (L. Putney)

No report	<i>Action items</i> <b>L. Putney</b> will follow up with status of IT DRC.
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7. General Membership Meeting for Fall 2016 (D. Palumbos)

<p>It is not clear if the Conference Planning Team has met.</p> <p>A. Tzovaras: Since a possible agenda and site [State Preparedness Training Center in Oriskany] are available, it should not be difficult to complete the preparations.</p> <p>J. Blanciak: FEMA has resources and possible speakers for the event including possible regional administrators</p> <p>D. Palumbos: Another possible presenter would be the WRECK-IT drill director.</p>	<i>Action items</i> <b>A. Tzovaras and D. Palumbos</b> will coordinate working with the team to move forward on conference planning
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8. MEMBER ITEMS

<p>D. Palumbos: WRECK-IT information has now been shared with L. Putney for dissemination to NYVOAD members</p> <p>NVOAD Annual Conference: A. Tzovaras will be attending and has the proxy vote for NYVOAD</p> <p>T. Schwob: There is an EOC exercise ongoing related to an incident at the Indian Point nuclear plant. An alert e-mail has been sent to L. Putney for dissemination. [Note: L. Putney is out of the office until 4/25]</p> <p>T. Schwob: There is a gap in our internal communications mechanisms whenever the NYVOAD secretary is not available; this needs to be addressed</p> <p>T. Schwob: Reported on the National VOAD leadership call on April 19th. Notes are attached</p> <p>J. Blanciak: The FEMA regional and deputy regional administrators are still interested in having coffee with members of NYVOAD. The meeting would take place in NYC which presents challenges for those of us spread across NY State. It is possible the meeting could be done virtually through VPC.</p> <p>J. Blanciak: On June 21<sup>st</sup> there will be a "State of Region" FEMA conference in NYC with regional administrators and division directors. There will be time in the morning (~30 min) to be part of presentation of state VOAD and breakout sessions in the afternoon.</p>	<p><i>Action items</i></p> <p><b>T. Schwob</b> will put internal communications gap on the agenda for the next Executive Committee meeting</p>
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Next meeting date and time: **May 18, 10:30 AM**

Adjournment: 11:10 AM

# NVOAD Leadership Call Notes

April 19, 12:00 PM

1. Welcome and Introductory Remarks (Pascal Papouras, Maryland VOAD; ppapouras@ioccc.org) – 10 minutes
  - He's done an Excel spreadsheet containing state VOAD leaders and FEMA VALs; he's encouraged FEMA to support VALs attending state meetings
  - Now have a mission/vision task force; he's chair
2. State of National VOAD (Jay Burdick, Rhode Island VOAD; treasurer of NVOAD) – 15 minutes
  - Movement stronger than ever
  - NVOAD has lost president, all staff; very under-staffed
  - Have changed some by-laws; will be presented at national meeting
  - Have revised and recorded fiscal policies
  - Will have election for treasurer at national meeting
3. Looking towards the Future (Warren Miller, Mississippi VOAD) – 15 minutes
  - Encouraging strong state representation on the national board
4. Katherine Boatright (katherine@nvoad.org), Director of Ops at NVOAD
  - Have a program asst, Justin Wilder (justin@nvoad.org); committee contact as well as web site and Yammer
  - Proxy for national meeting: Can send in form designating the replacement
5. Questions and Concerns (State/Territory VOAD Leadership) – 20 minutes
  - Discussion of Crisis Clean-up, - is it on the agenda? A spot may be found
  - On Monday morning at the National VOAD conference "**National VOAD 101**" will be presented. It is a discussion to familiarize new state officers with the support available from NVOAD as well as how NVOAD and state/territory VOADS interface.

Notes prepared by T. Schwob