

NYVOAD Executive Committee Meeting Agenda

16 March 2016 10:30 AM

1. Call to order

2. **Attendance:** Tim Schwob, Deb Palumbos, Lauren Putney, Jamie Marcella, Brenda Gausby

3. Treasurer's Report (D. Palumbos):

- Current balance of \$1,477.52
- DP was reimbursed \$77.90 for checks and deposit slips

Action items: none

4. Status of committees (A. Tzovaras)

- AT is point person for committees
- DP: Concerned with the Operations Committee – one of the members is leaving their job, she has not heard from Bill Platt, and the other member is inexperienced
- TS: Sent updated list of committee rosters to the group
- Would like to have a representative from each committee involved in the Executive Board calls

Action items: TS will work with AT on the status of the committees

5. Member Directory Update (ALL)

- There have been issues with outdated contact information when doing member outreach
- DP heard from World Vision that they want to stay more connected with NYCVOAD; we will leave them in our directory for now
- Disaster assessment forms: JM forwarded the forms to AT
- Heart 9/11: DP has received no updates

Action items: Forward updated contact information to LP; DP will reach out to Heart 9/11 again

6. IT DRC

- ITDRC has submitted their application materials, which were forwarded to the Executive Committee

Action items: LP will get 24 hour contact information and add to directory

7. General Membership Meeting for Spring 2016 (ALL)

- There is a conference planning team

Action items: DP will be the contact person for the planning group

8. MEMBER ITEMS

- National VOAD conference is May 22 – 25; NYVOAD can support part of the costs for a member of the Executive Board to attend
- DP – Wreck It drill will be taking place in November

Action items: DP will forward Wreck It survey to the NYVOAD Gmail account

