



NYVOAD Executive Committee  
Meeting Notes

17 February 2016  
10:30 AM

1. Call to order at 10:31

2. Attendance: J. Marcella, L. Putney, T. Schwob, A. Tzovaras

3. Treasurer's Report (D. Palumbos)

No report	<i>Action items</i> N/A
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4. Status of committees (ALL)

<p><u>Operations Committee</u>: Still no point of contact (POC) for the committee; D. Palumbos reported through e-mail she has sent multiple e-mails to one member and will follow up with a phone call. A. Tzovaras is working on a disaster assessment form to share with NYVOAD partners which allow obtaining standardized information regarding number of homes effected, type of damage and resources needed. He will either create the form or use any existing forms. J. Marcella offered a form for his consideration.</p> <p><u>Communications Committee</u>: Now have four people who have expressed interest in working on the committee:</p> <ul style="list-style-type: none"><li>• Marissa Hiruma of LIVOAD</li><li>• Betty-Joan Beaudry, 211 Coordinator of HOOAD</li><li>• Jessica Vazquez of CNCS</li><li>• Brad Miller of Church of Jesus Christ of LDS</li></ul> <p>All have been contacted and thanked for their interest</p> <p><u>Membership Committee</u>: Have one individual who has expressed interest - Doug Guikema from World Renew</p>	<p><i>Action items</i></p> <p><b>D. Palumbos</b> will follow up with Operations Committee to identify POC</p> <p><b>T. Schwob</b> will send contact information for FEMA/VAL/DHSES members to A. Tzovaras</p> <p><b>J. Marcella</b> will send DA sheet to A. Tzovaras</p> <p><b>T. Schwob</b> will send link to GoogleDocs spreadsheet collecting member contact information to all [Done 2/17]</p> <p><b>T. Schwob</b> will ask J. Blanciak if FEMA conference line can be used by NYVOAD committees</p> <p><b>A. Tzovaras</b> will provide oversight to all committees to ensure progress is being made and communication occurs</p>
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5. Revising the Activation Plan (Operations Committee)

No update since no POC established	<i>Action items</i> <b>A. Tzovaras</b> will work with the Committee to help update the activation plan
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6. Member Directory Update (ALL)

Heart 911 D. Palumbos was following up but no report	<i>Action items</i> <b>D. Palumbos</b> will follow up with Heart 911
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7. IT DRC

L. Putney needs contact information	<i>Action items</i> <b>A. Tzovaras</b> will forward contact information to L. Putney
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8. General Membership Meeting for Spring 2016 (ALL)

<p>Two people have expressed interest in helping – Marissa Hiruma of LIVOAD and Rev. John Tharp of the American Baptist Men. Both have been contacted.</p>	<p><i>Action items</i>  <b>ALL</b> were asked to continue to encourage members through personal phone contact to consider being a part of the membership meeting planning team</p>
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9. MEMBER ITEMS

<ol style="list-style-type: none"> <li>1. The National VOAD meeting will occur in Minneapolis on My 22-25. Members of the executive board were encouraged to consider attending. Partial support from NYVOAD is available.</li> <li>2. T. Schwob will be stepping down as NYVOAD chair on 31 August 2016. Executive Committee members were encouraged to think about a succession plan.</li> </ol>	<p><i>Action items</i>  <b>T. Schwob</b> will put NVOAD meeting announcement on the NYVOAD website</p>
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Next meeting date and time: **March 16<sup>th</sup>, 10:30 AM**

Adjournment took place at 10:51 AM

Notes prepared by T. Schwob