



NYVOAD Executive Committee
Meeting Notes

18 January 2016
11:00 AM

1. Call to order
2. Attendance: D. Palumbos, L. Putney, T. Schwob, A. Tzovaras

3. Treasurer's Report (D. Palumbos)

Dues: Suggested that we set the dues at \$25 to be used for conferences and training. It was proposed we collect the dues at the annual meeting.	<i>Action items</i> N/A
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4. Status of committees (ALL)

<p><u>Operations Committee</u>: no point of contact (POC) yet; they're meeting on 1/27 and should have a POC then</p> <p><u>Communications Committee</u>: Interest has been expressed by Marissa Hiruma of LIVOAD and Betty-Joan Beaudry, 211 Coordinator of HOOAD in Mohawk Valley</p> <p><u>Membership Committee</u>: no members yet</p> <p>It was proposed that we split our membership list into four parts and we each take one-quarter to call soliciting support for conference planning and committee membership.</p>	<i>Action items</i> T. Schwob will send out membership list for calls [Done 1/20 with copy of Member Directory attached] T. Schwob will develop sharepoint spreadsheet to track call progress [Done 1/25]
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5. Revising the Activation Plan (Operations Committee)

Committee will be meeting on 1/27 so should have POC by then	<i>Action items</i> D. Palumbos will forward POC info to T. Schwob
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6. Member Directory Update (ALL)

Heart 911: Application information was sent to Kelly Mead in October	<i>Action items</i> D. Palumbos will follow up with Heart 911
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7. IT DRC

L. Putney needs contact information for this group	<i>Action items</i> A. Tzovaras will send contact information to L. Putney L. Putney will contact IT DRC
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8. General Membership Meeting for Spring 2016 (ALL)

<p>Aristeas has contact w/Oriskany</p> <p>One person, Marissa Hiruma of LIVOAD, has expressed interest in helping to plan the meeting</p> <p>Seth Golby of FEMA has offered to make a presentation</p> <p>Julie Blanciak of FEMA suggested training opportunities including COOP training for NGOs, volunteer management and well as</p>	<i>Action items</i> All are asked to continue to seek member participation in the planning for the meeting
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<p>offering to speak A. Tzovaras has contacts at the Oriskany training center if that venue is desired.</p>	
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9. MEMBER ITEMS

<p>It was announced that Matt Burns will be leaving his position at DHSES in February; Jamie Marcella will be the interim replacement It was agreed that our meeting day and time going forward will be the third Wednesday of each month at 10:30 AM</p>	<p><i>Action items</i> N/A</p>
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Next meeting date and time: **Feb 17, 2016, 10:30 AM**

Adjournment: 11:30 AM